



Republic of Namibia
Annual Procurement Plan

 Republic of Namibia Annual Procurement Plan									
Name of Public Entity: Ministry of Urban and Rural Development		Financial Period: FY2025/26							
KINDLY REFER TO THE PUBLIC ACCOUNTS AND FINANCIAL NOTES FOR HINTS ON HOW THIS FIELD SHOULD BE POPULATED									
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
A	HABIT AND HOUSING DEVELOPMENT (HHD)								
1	Works, goods and services for the China-Aided Social Housing Project	2	SC	No	ONB	22,000,000.00	Apr-25	N/A	
2	Consultancy services for the Promulgation of the Rent Bill, Regulations, Policy and Implementation Action Plan	4	SC	Yes	DP	5,000,000.00	Apr-25	Continuation of work	
3	Works and services for the completion of 362 commenced-but-not completed Houses in Windhoek	362	W	Yes	ONB	114,819,695.80	Apr-25	Continuation of work	
4	Works and services for the MHDOP crack houses in Mariental	4	SC	Yes	RFQ	500,000.00	Apr-25	To be advertised on E-GP Portal	
5	Works and services for the MHDOP crack houses Walvis Bay	23	W	Yes	ONB	3,500,000.00	Apr-25	N/A	
6	Completion of 24 commenced-but-not completed Houses in Otjavo	24	W	Yes	ONB	16,000,000.00	Apr-25	N/A	
7	Works and services for the of 186 commenced-but-not completed Houses in Swakopmund	186	W	No	DP	100,000,000.00	May-25	Continuation of work	
8	Gorenagab Ext Houses, Windhoek	20	W	Yes	ONB	5,000,000.00	Jul-25	N/A	
9	Electrification projects	3	W	Yes	ONB	3,500,000.00	May-25	N/A	
10	Logistics for hand-over ceremonies and entertainment for Launching of Houses	8	NCS	Yes	EPE	3,500,000.00	Apr-25	Budget allocated to the	
11	HRDC and Habitat								
11	Supply of alternative housing models/technologies and piloting support services and works to accelerate housing delivery (i.e. Hydra form and other selected technologies)	2	G	Yes	ONB	15,000,000.00	Apr-25	N/A	
12	Undertaking research trips to Venezuela and Cuban for familiarisation and apprenticeship on alternative housing models/technologies (i.e. Petrocasa and Forsa)	2	NCS	No	RFQ	100,000.00	September-25		
13	Laboratory Testing and Geo-technical services for material development	16	NCS	No	ONB	2,200,000.00	Apr-25	N/A	
14	Research Collaboration with of HRDC/MURD with Academia (Contract)	1	NCS	Yes	EPE	3 500 000.00	May-25	Specialist services by the	
15	Supply and delivery of books and subscription of periodicals for HRDC Information Resource Centre	40	G	No	RFQ	624,000	May-25		
16	Maintenance of HRDC Building and consultancy services to support improvement of the HRDC Information Resource Centre (internal and physical infrastructures)	1	SC	Yes	ONB	3 500 000.00	August-25	N/A	
17	Acquisition of a Housing Financial Management System	1	SC	Yes	ONB	5,000,000.00	October-25	N/A	
18	UN-Habitat Voluntary Annual Contribution, World Housing Forum	2	NCS	No	DP	2,935,500.00	Aug-25	Specialist services	
19	Informal Settlement Upgrading	5	SC	Yes	EPE	50,000,000.00	October-25	Budget allocated to the EPE/Local Authorities	
20	TSC								
20	Architecture Engineering & Construction Collection IC Commercial New Single-user ELD Annual Subscription (Contains: AutoCAD 2D & 3D, Revit, Civil3D, InfraWorks, Autodesk Docs, Navisworks amongst other software)	46	NCS	No	ONB	2,230,206.62	Jul-25	N/A	
21	BIM Collaborate Pro - 25 Subscription Cloud Commercial New Annual Subscription	3	NCS	No	RFQ	1,077,099.04	Jul-25	To be advertised on E-GP	
22	Annual Professional fees to ECN for TSC	5	NCS	Yes	DP	7,500.00	Oct-25	N/A	
23	Construction and maintenance of houses for Cuban consultants	18	W	Yes	EPE	7,560,000.00	October-25	Budget allocated to the	
24	Cuban consultants equipments and furniture	50	G	Yes	ONB	2,400,000.00	Jul-25	N/A	
25	Field outfits and stationeries for TSC staff members (Printed t-shirts, reflectors, boots, notebooks and business cards)	12	G	Yes	ONB	300,000.00	Aug-25		
26	Planning								
26	Consultancy Services for the National Spatial Development Framework (NSDF) for Namibia	1	SC	No	ONB	15,000,000.00	April-25	N/A	
27	Cad room Revamping	1	W	No	ONB	80,000.00	October-25	N/A	
28	Servicing of plotters	3	NCS	No	ONB	100,000.00	October-25	N/A	
29	AutoCAD Renewal licenses	5	NCS	Yes	ONB	192,900.00	Aug-25		

Procurement Item No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
30	Office Equipment, Stationery & Furniture	8	G	Yes		88,000.00	Jul-25	
31	Urban and Regional Planning Act capacity Building Local Authorities and Regional Councils	14	SC	Yes	ONB	15,000,000.00	Jul-25	N/A
32	Training manuals for the Regional Councils and Local Authorities							
33	Urban and Regional Planning Board and Secretariat (Tracksuits and T-Shirts)	37	NCS	Yes	ONB	100,000.00	Jul-25	
34	Apparels, note books, pens and bags for the Urban and Regional Planning Board	37	NCS	Yes	ONB	43,200.00	Jul-25	
35	Town planning consultant services for Urban Structure Plans for selected Local Authorities and Regional Structure Plans for selected Regional Councils	57	NCS	Yes	ONB	30,000.00	Jul-25	
36	Refresher workshop on the Strategic Plan and Action Plan for the Urban and Regional Planning Board	1	NCS	Yes	ONB	20,000,000.00	Jul-25	
37	URP Act information awareness stationary/ banners/booklets	20,000	NCS	Yes	ONB	100,000.00	Jul-25	
38	Advertisements in newspapers and government gazette for the establishment of proposed townships (General Notices)		NCS	Yes	RFQ	500,000.00	Jul-25	
39	Training and Capacity Building, HHD Training for Decentralised Build Together Committee	5	NCS	Yes	ONB	150,000.00	Jul-25	To be advertised on E-GP Portal
40	Training for communities on housing technologies and piloting of projects	3	NCS	Yes	ONB	500,000.00	Jul-25	To be advertised on E-GP Portal
41	Short courses and continuous professional development courses at NIPAM for TSC	2	NCS	Yes	RFQ	450,000.00	Jul-25	
42	Exchange visits and training on alternative housing models /technologies to support housing delivery for MURD	2	NCS	Yes	RFQ	1,200,000.00	Aug-25	
43	Autodesk Class - 26 Days	26	NCS	Yes	ONB	100,000.00	Aug-25	
44	Training, capacity and team building exercises for HHD Directorate (secretarial training, project management, supervisory, AutoCAD and GIS Refresher course for staff members, Project Management Professional Course for TSC and HRDC etc.)	25	NCS	Yes	RFQ	806,907.85	Jul-25	To be advertised on E-GP Portal
45	Microsoft project or grant chart training		SC	Yes	RFQ	262,500.00		
46	Gazetting in Government Gazette (Gazetting of Zoning Schemes/ individual rezonings) (Contract with MOE)	25	NCS	Yes	EPE	200,000.00	Oct-25	To be advertised on E-GP Portal
H	FINANCE, HUMAN RESOURCES, ADMINISTRATION & IT							
47	Contracts	1	NCS	Yes	RFQ	600,000.00	Jun-25	
48	Air Tickets for MURD procurement and Contract	1	W	Yes	ONB	84,000.00	Jul-25	
49	Landscaping and debushing services at HRDC (Contract)	6	NCS	Yes	EPE	1,500.00	May-25	
50	Television Licenses with NBC	1	NCS	Yes	EPE	3,600,000.00	May-25	
51	Telecommunications services (Contract with Telecom)	1	NCS	Yes	EPE	2,500,000.00	Apr-25	
52	Phones and related packages (Contract with MTC)	1	NCS	Yes	RFQ	84,000.00	Apr-25	
53	Print Media & Newspapers (Adverts of Township Establishment etc.)	1	NCS	Yes	ONB	120,000.00	Aug-25	
54	Promotional materials (Banners, Brochures, Posters etc)	1	NCS	Yes	RFQ	70,000.00	Aug-25	
55	MURD Annual Report (Contract)							
56	Catering and refreshments	260	NCS	Yes	ONB	3,900,000.00	Apr-25	
57	Catering procurement of services and Contract	20,000	G	Yes	ONB	520,000.00	Jul-25	
58	Supply of water	40,000	G	No	ONB	1,200,000.00	Jun-25	
59	Refreshments of Assorted Soft Drink/Juice for Wellness and Stakeholder Events (Contract)							
60	PRO, Welness & Liaison Services	2	NCS	Yes	ONB	33,000.00	May-25	
61	Equipment for the PRO Office (HD cables 10 meters, folding table, Aten mini stream software)	50	NCS	Yes	ONB	500,000.00	May-25	
62	Customer Service Chatter Printing and translation	4	NCS	Yes	ONB	3,500.00	May-25	
63	Branded Table Cloths, Folding Tables	1	NCS	Yes	ONB	38,000.00	Aug-25	
64	Wellness Equipment (i.e. camera, phones, balls, banners, portraits, candles)	3	RFQ	Yes	ONB	8,000.00	Aug-25	
65	Wellness Training (Occupational Safety and Health Activities)	6	RFQ	Yes	ONB	500.00	Aug-25	
66	RACOCs Capacity building workshops	15	NCS	Yes	ONB	30,000.00	May-25	
67	Trolley Bag (small to medium size). Steel Shelves 6 Tier x6	104	NCS	Yes	ONB	160,000		
68	Trade Fairs and Shows (Opunwo, Ongwediva, Windhoek and Rundu) and (Uniforms and mater							
69	IT & Mobile Services	1	G	No	ONB	3,500,000.00	April-25	N/A
70	Procurement of IT hardware/equipments and IT accessories(120 x desktops, notebooks,							

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67	Maintenance and repairs of computer equipment (desktops, notebooks, printers, etc) and network equipment,	4	G	No	RFQ	400,000.00	April-25	You will send an Acer device to an Acer authorised Service Provider, HP to an HP authorised Service Provider, etc
68	Renewal of Zoom software license	1	G	No	DP	50 000.00	July-25	Can only procure from Namibian authorised AutoCAD service providers - Can be RFQ - limited number of Service Providers
69	COBIT 2019 for CDSA, 2 x System Administrators and 2 x Computer Technicians	1	NCS	No	DP	78,000.00	August-25	Training must be provided by service provider that can certify staff such as NUST
70	ITIL 4 for CDSA, 2 x System Administrators and 2 x Computer Technicians	1	NCS	No	DP			Training must be provided by service provider that can certify staff such as NUST
71	Renewal of *.murd.gov.na and *.governors.gov.na SSL certificates	1	NCS	No	DP	15 000.00	October-25	This service can only be provided in Namibia by authorised service providers - this can be ONB BUT then the Bid must be advertised and completed timously
72	ORACLE Solaris DNS training for Deputy Director, Chief Systems Administrator	1	NCS	No	DP	70,000.00	October-25	Solaris is specialised training that can only be offered by a select number of companies in Namibia
73	Renewal of Kaspersky Antivirus software license	1	G	No	DP	200 000.00	January-26	Can only procure from Namibian authorised Kaspersky service providers - Can be RFQ - limited number of Service Providers
74	Expansion of the MURD Wireless Network to the Council of Traditional Leaders building (Telecom)	1	G	No	DP	220,000.00	July-25	Specialist services by the SOE
75	Replacement of the MURD PABX system (Telecom)	1	G	No	DP	750,000.00	July-25	Specialist services by the SOE
76	Hardware Firewall	1	G	No	DP	200,000.00	July-25	Replacement of software firewall as per OPM recommendation. Must be provided, installed and configured by an authorised reseller
77	Fiber Switch 24 ports with 24 x 1Gbps GBICs	1	G	No	DP	150,000.00	July-25	Can be ONB, but must be Cisco or Juniper certified service provider depending on what we buy
78	48 Port manageable switches (10/100/1000) with 4 x 1GB uplink ports (GBICs included)	2	G	No	DP	200,000.00	July-25	Can be ONB, but must be Cisco or Juniper certified service provider depending on what we buy
79	SATA HDD Caddies for DELL R740XD servers	20	G	No	DP		July-25	DELL servers were purchased from Schoemans Technologies and is still under warranty.

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80	10TB SATA HDD, Enterprise Grade (For Server storage upgrade)	10	G	No	DP		July-25	DELL servers were purchased from Schoemans Technologies and is still under warranty.
81	Equipment for IT support purposes at workshops	1	G	Yes	RFQ	7,560,000.00	July-24	To be advertised on E-GP Portal
82	Smart (Cell phone) and airtime/data packages for TSC, PMU & Other Staff members	20	NCS	Yes	EPE	150,000.00	Jul-25	N/A
83	PCs for HRDC Library	1	G	Yes	ONB	750,000.00	July-24	
84	Laptops for MURD and Cuban professionals, HRDC, Planning (HRD)	12	G	Yes	NCS	215,000.00	July-24	
85	Procurement of computers/laptops, scanners and network for operationalisation of the Namibia Housing Information System (NHIS) in RCs / LAs (HRD, Habitat)	1	G	No	ONB	5,000,000.00	Jul-24	N/A
86	Supply, delivery and installation Testing and Commissioning of Access Control System and CCTV Cameras System at Council of Traditional Leaders' Office/Building, MURD	Various	G	Yes	RFQ	2,500,000.00	May-25	N/A
87	Supply and delivery of the Computer PC Monitor Screen LED 24" 1920 x 1080	1	G	Yes	ONB	50,000.00	Apr-25	N/A
88	Supply and delivery of Laser Printers for the Office	2	G	Yes	ONB	20,000.00	Apr-25	N/A
89	Supply and delivery of the office table with drawers for the office	1	G	Yes	ONB	30,000.00	Apr-25	N/A
90	Supply and delivery of safety overalls for Physical Security Risk Assessments at Division: Security and Risk Management Services	3	G	Yes	ONB	2,000.00	Apr-25	N/A
91	Supply and delivery of labour Safety Shoes for Physical Security Risk Assessments at Division: Security and Risk Management Services (sizes 6, 8 & 9)	3	G	Yes	ONB	2,500.00	Apr-25	N/A
92	Procurement of shredder machines and small office dust bins	15	RQF	Yes	ONB	350,000.00	May-25	
93	Supply of Security Services for all MURD building (Contract)	1	NCS	Yes	ONB	4 000 000.00	Jul-25	N/A
94	Transport	20	NCS	Yes	ONB	18,000,000.00	Jun-25	N/A
95	Procurement of new vehicles (including field vehicles bakkies for TSC)	40	NCS	No	ONB	300 000.00	Jun-25	N/A
96	Procurement of tyres and batteries (Contract)	1	G	Yes	ONB	2 500 000.00	Jun-25	
	Transport/Fleet Management (maintenance-service, repairs, panel beating of vehicles) Contract							
97	Hiring of vehicles for 25th CTL meeting (Fuel)	5	NCS	Yes	ONB	350 000.00	Sep-25	N/A
98	Maintenance			Yes				
99	Repair of the Roofs - Head Office Building & Council of Traditional Leaders Building	2	NCS	Yes	ONB	3,600,000.00	Jul-25	N/A
	Maintenance of office buildings/infrastructure at MURD (HQ, HRDC and Traditional Leaders Buildings) (Contract)	1	NCS	Yes	ONB	150 000.00	Aug-25	
100	Electrical maintenance at HQ, HRDC and Traditional Leaders Buildings (Contract)	1	G	Yes	ONB	60 000.00	Jul-25	N/A
101	Plumbing maintenance, civil and general maintenance at HQ, HRDC and Traditional Leaders Buildings (Contract)	1	NCS	Yes	ONB	500 000.00	May-25	N/A
102	Renovation of assigned MURD/Government houses	1	W	Yes	ONB	656 665.00	Jul-25	N/A
103	Car parking shade nets for HQ and HRDC	25	NCS	Yes	ONB	2, 500 000.00	Jul-25	N/A
104	Air Conditioners (Supply and Services)	125	NCS	Yes	ONB	1,375,000.00	Jul-25	N/A
	Cleaning and other services							
105	Cleaning services at Councils of Traditional Leaders building (Annual Contract)	1	NCS	Yes	ONB	1,200 000.00	Jul-25	N/A
106	Cleaning materials for HQ, CTL Building, HRDC and other MURD Buildings	8	G	Yes	ONB	900 000.00	Jul-25	N/A
107	Disinfecting of the Buildings (MURD, HRDC, offices, Rural Development Centres, Council of Traditional leaders building and 3 Cuban Expert houses)	12	G	Yes	ONB	50 000.00	Jul-25	N/A
108	Sport Gears and Equipment	1	G	Yes	ONB	100 000.00	Jul-25	N/A
109	Office Equipment, Stationeries and Furniture	1	G	Yes	ONB	1,500 000.00	Jul-25	N/A
110	Uniforms/protective clothing	1	G	Yes	ONB	250 000.00	Jul-25	N/A
	HRD/Training							
111	Training Workshop on Procurement, Marketing and Retreat for Managers, PMU, BEC and PC members	1	NCS	Yes	RFQ	500 000.00	Jul-25	To be advertised on E-GP
112	Human Resource Development (Induction, Ethics, Business Writing, Microsoft Word, Excel, Supervisory, Handling of Misconduct/ Disciplinary Hearing and Financial Management for Staff Members etc.)	1	NCS	Yes	RFQ	1000, 000.00	Jul-25	To be advertised on E-GP
							Jul-25	

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	Utility services							
113	Municipal Bills, Telecommunications, Photo Copier rentals services, Postal courier services, Refusal removal, Multi choice, NBC TV Licence and Landscaping services for HRDC and Traditional Leaders Building, HQ, RDCs	10	NCS	Yes	RFQ	7,300,000.00	Jul-25	To be advertised on E-CP
114	Security Services for HQ, HRDC, CTL Building and other assigned assets	1	NCS	Yes	ONB	12,000,000.00	Jul-25	N/A
	DECENTRALISATION							
115	Regional Decentralisation Consultations: (Workshops, Venues and Catering)	2	NCS	Yes	ONB	2,500,000.00	Jul-25	N/A
116	Annual Decentralisation Forum	2	NCS	Yes	ONB	900,000.00	Jul-25	N/A
117	Decentralisation Policy review consultations	1	NCS	Yes	ONB	500,000.00	Jul-25	N/A
118	Commemoration of Africa Day of Decentralisation (ADD)	1	NCS	Yes	ONB	350,000.00	Jul-25	N/A
119	Annual RCs Finance Forum	1	NCS	Yes	ONB	120,000.00	Oct-25	N/A
120	Consultancy fees: Decentralisation Policy review	1	SC	Yes	ONB	1,000,000.00	Oct-25	N/A
121	Media adverts	7	NCS	Yes	ONB	50,000.00	Sep-25	N/A
122	Human Resources and Finance Training for RCs and DLMs	1	NCS	Yes	ONB	250,000.00	Sep-25	N/A
123	Procurement of IPSAS compliant Annual Financial Statement Software for RCs	14	NCS	Yes	ONB	1,500,000.00	Aug-25	N/A
124	IPSAS1 training for RCs senior managers	1	NCS	Yes	ONB	120,000.00	Aug-25	N/A
	REGIONAL LOCAL GOVERNMENT AND TRADITIONAL AUTHORITY COORDINATION							
125	Interpretation services: 26th Annual Council of Traditional Leaders (CTL) Meeting for 2025	1	NCS	Yes	ONB	650,000.00	Jul-25	N/A
126	Communication equipment and accreditation services for 26th Annual Council of Traditional Leaders meeting	1	NCS	Yes	ONB	450,000.00	Jul-25	N/A
127	Accommodation and meeting venue for Council Members for 26th Annual CTL meeting	1	NCS	Yes	ONB	2,300,000.00	Jul-25	N/A
128	Air Tickets for Council Members for 26th CTL meeting	38	NCS	Yes	ONB	350,400.00	Jul-25	N/A
129	Conference materials (Banner/Waistcoats/Mugs/Bags/Diaries) for 26th CTL Meeting	105	NCS	Yes	ONB	260,000.00	Jul-25	N/A
130	Cultural Performances during Council Members for 26th CTL meeting	3	NCS	Yes	ONB	10,000.00	Jul-25	N/A
131	Procurement of Equipment and Stationery for 26th Annual CTL meeting	1	G	Yes	ONB	45,130.00	Jul-25	N/A
132	National Stakeholder Consultations: Local Authorities Act Amendments	3	NCS	Yes	ONB	1,500,000.00	Jul-25	N/A
133	Urban Land Policy National Stakeholder Consultations	5	NCS	Yes	ONB	700,000.00	Jul-25	N/A
134	Emergency Risk Preparedness Simulations	2	NCS	Yes	ONB	60,000	Jul-25	N/A
135	Fire Fighting Training for Fire Fighters and Volunteers	1	NCS	Yes	ONB	145,000	Jul-25	N/A
136	Fire Fighters Celebration Day	1	NCS	Yes	ONB	20,000	Jul-25	N/A
137	Construction of a Fire Station	1	W	Yes	ONB	4,500,000	Jul-25	N/A
138	Purchasing of Fire Fighting Equipment (Rapid Intervention Vehicle and Gears & SCBA)	24	G	Yes	ONB	5,275,000	Jul-25	N/A
139	Simulation Exercises for Disaster Risk Management Committees	2	NCS	Yes	ONB	40,000.00	Jul-25	N/A
140	Stakeholder Consultations: Review of the Selection and Recruitment Regulations for LAs	2	NCS	Yes	ONB	300,000.00	Jul-25	N/A
141	IPSAS Training for staff members of Local Authority Councils	2	NCS	Yes	ONB	800,000.00	Jul-25	N/A
142	Financial Management Training for Village Councils and selected Town Councils	26	NCS	Yes	ONB	200,000.00	Jul-25	N/A
143	Consultancy services for facilitation of Public Private Dialogue (PPD) meetings	1	SC	Yes	ONB	600,000.00	Jul-25	N/A
144	Payment of venues and refreshments for Public Private Dialogue meetings	6	NCS	Yes	ONB	100,000.00	Jul-25	N/A
145	Venues and refreshments for RLED White Paper Review Stakeholders consultations and validation workshops	4	NCS	Yes	ONB	400,000.00	Jul-25	N/A
146	Editing and printing of the Credit Control and Revenue Management Guidelines for Local Authorities in Namibia	200	NCS	Yes	ONB	80,000.00	Jul-25	N/A
147	Rental of vehicles for Council Members for 26th CLT meeting	20	NCS	Yes	ONB	450,000.00	Jul-25	N/A
148	Emergency management stimulus	5	NCS	Yes	ONB	1,500,000.00	Jul-25	N/A
149	Venues, Accommodation, Stationary and refreshments for Legal Framework Training	212	NCS	Yes	ONB	1,500,000.00	Oct-25	N/A
150	Training of staff members as per training needs identified in their personal development plan		NCS	Yes	ONB	500,000.00	Sep-25	N/A
151	Consultancy services for TA and CLT amendment bills	1	SC	Yes	ONB	150,000.00	Apr-25	N/A
152	Venues, Accommodation, Stationary and refreshments for Induction of RC and		NCS	Yes	ONB	5,000,000.00	Apr-25	N/A
153	Procurement of Television and DSTV set for Vice Chairperson	1	NCS	Yes	RFQ	20,000.00	Apr-25	N/A

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154	Refreshment for Office of the Chairperson and Vice Chairperson	2	NCS	Yes	RFQ	20 000.00	Apr-25	N/A
155	Refreshment and Venue for meeting of the Committees of the CTL	4	NCS	Yes	RFQ	200 000.00	Apr-25	N/A
156	Audio Recorder for TA investigation secretariate	1	NCS	Yes	RFQ	20 000.00	Apr-25	N/A
157	Consultancy services for induction of RC and LA Councillors	3	SC	Yes	ONB	3,000 000.00	Dec-25	N/A
158	Capacity building for LAs on minute taking and standing rules	4	NCS	Yes	RFQ	500 000.00	Jul-25	N/A
159	Capacity building for Land Management for LAs	4	NCS	Yes	ONB	1,000 000.00	Jul-25	N/A
160	International firefighter's day celebration and emergency management simulation (testing LADRCMC capacity)	1	NCS	NCS	ONB	50 000.00	Jul-25	N/A
161	Emergency Management Simulation (testing LADRCMC capacity)	1	NCS	NCS	ONB	30 000.00	Oct-25	N/A
162	Consultative meeting with Chief Fire Officer	1	W	NCS	ONB	20 000.00	Apr-25	N/A
163	Purchasing of SCBA x 6 (Full kit)	1	G	NCS	RFQ	176 000.00	Jul-25	N/A
164	Conduct Human Resources Forum sessions with Human Resources Practitioners of Local Authorities	2	NCS	Yes	ONB	9,500,000.00	July - Aug 2025	N/A
165	Conduct Finance Forum meeting with staff members of Local Authorities	3	NCS	Yes	ONB	750,000.00	Aug-25	N/A
166	Venues and refreshments for LED Forums and Public Private Dialogue meetings (Consultancy)	4	NCS	Yes	ONB	200 000.00	Aug-25	N/A
167	Editing, Layout and Printing of the Regional Local economic Development policy	1000	NCS	Yes	ONB	1,000 000.00	Jul-25	N/A
168	Impact assessment survey for PPDS (consultancy)	1	NCS	Yes	ONB	600 000.00	Sept-Dec 2025	N/A
169	Consultancy for updating of Risk Register	1	SC	Yes	RFQ	120 000.00	Jul-25	
170	Hosting of the Public Sector Internal Auditors' Forum	2	NCS	Yes	RFQ	200 000.00	Oct-25	
171	Training for internal audit staff members	8	SC	Yes	RFQ	200 000.00	Apr-25	
172	Training for Audit Committee and Secretariat	10	NCS	Yes	RFQ	200 000.00	Sep-25	
173	Supply and delivery of projects	2	G	Yes	RFQ	40 000.00	Aug-25	
174	Supply and delivery of fitting cabinets	10	G	Yes	RFQ	70 000.00	Jul-25	
E	DIRECTORATE OF RURAL DEVELOPMENT & CENTRES (RDCs)							
175	HEAD OFFICE							
176	Consultancy for the review of the National Rural Development Policy and Strategy	1	NCS	Yes	ONB	1,200,000.00	Apr-25	
177	RDC Study	1	SC	Yes	ONB	1000 000.00	Apr-25	
178	Rural Development Focal Persons Forum refreshment and venue	2	NCS	Yes	ONB	150,000.00	May-25	
179	Staff training on comprehensive report writing	1	NCS	Yes	RFQ	180,000.00	Apr-25	
180	Rural Development Annual Planning and Progress Review Workshop refreshment and venue	1	G	Yes	ONB	500,000.00	Oct-25	
181	Supervisors training on leadership and management	1	NCS	Yes	RFQ	80,000.00	Jul-25	
182	Staff members training on Monitoring and Evaluation, Report Writing	1	NCS	Yes	RFQ	170,000.00	Aug-25	
183	Team building exercise for Rural Development staff members	1	NCS	Yes	RFQ	150,000.00	Sep-25	
184	Evaluation of rural development initiatives	1	NCS	Yes	ONB	1,000,000.00	Apr-25	
185	Staff training on Data Analysis using Excel	1	NCS	Yes	RFQ	170,000.00	Apr-25	
186	Rural Development Focal Persons Forum (catering, refreshments and venue)	1	NCS	Yes	ONB	160,000.00	Aug-25	N/A
187	Catering and venue for the Rural Development Annual Planning and Progress Review Worksh	1	NCS	Yes	ONB	400,000.00	Apr-25	
	Consultancy services for baseline studies of the rural development initiatives	1	NCS	Yes	ONB	1,300,000.00	Sep-25	N/A
	TOTAL FOR DIRECTORATES					518,322,509.30		
ONGWEDIVA RURAL DEVELOPMENT CENTRE								
1	Procurement of Service: Vehicle Service and Maintenance	Various	G	Yes	RB, DP and RFQ	250,000.00	Jun-25	
2	Procurement of Goods: Airtime	2	G	Yes	EPE	40,000.00	Jun-25	
3	Procurement of Works: Wifi Booster	1	NCS	Yes	EPE	30,000.00	Jun-25	
4	Procurement of Goods: Computers Equipment	Various	G	Yes	RFQ	150,000.00	Jun-25	
5	Procurement of goods and Services: Upgrading of Pastel system	1	SC	Yes	DP	350,000.00	Jun-25	
6	Procurement of Works: IT power and Internet Cable Rewriting	Various	SC	Yes	RFQ	200,000.00	Jul-25	
7	Procurement of Goods: Office Stationeries	2	G	Yes	RFQ	70,000.00	Jul-25	
8	Procurement of Goods: TV set and DSTV Decoder	1	G	Yes	RB, RFQ	100,000.00	Jul-25	
9	Procurement of Goods: Office furniture	Various	G	Yes	RFQ	200,000.00	Jun-25	
10	Procurement of Goods: Water Cooler for AT Workshop	1	G	Yes	RFQ	20,000.00	Jun-25	
11	Procurement of Works: Electing of 20 000 Litre Water Tower at Hospitality	1	G	Yes	RFQ	150,000.00	Oct-25	

Procurement Item No. (e.g., 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
12	Procurement of Works: Renovation of Car parking at Administration	1	W	Yes	RFQ	100,000.00	Jul-25	
13	Procurement of Works: Erecting of African Flag Stands	1	W	Yes	RFQ	35,000.00	Jun-25	
14	Procurement of Services: Repair and Servicing of Workshop Equipment and Tools	Various	W	Yes	RB, DP	150,000.00	Jun-25	
15	Procurement of Goods: Kitchen equipment and utensils	Various	G	Yes	RFQ	250,000.00	Jun-25	
16	Procurement of Works: Renovation Laundry Rooms and Conference Hall	1	W	Yes	ONB	1,500,000.00	Aug-25	
17	Procurement of Consultancy Works: Consultancy Works for Designing Workshop Renovation	1	W	Yes	ONB	60,000.00	Aug-25	
18	Procurement of Works: Renovation and Upgrade of AT Workshop	1	W	Yes	ONB	1,500,000.00	Aug-25	
19	Procurement of Works: Renovation of Staff Bungalows	1	W	Yes	ONB	850,000.00	Aug-25	
20	Procurement of Goods and Services: General Center Repair & Maintenance	Various	W	Yes	RB, DP, RFQ	200,000.00	Jun-25	
21	Procurement of Services: Servicing Fire Extinguisher, Fire Hydrant etc	1	NCS	Yes	IQ	7,500.00	Sep-25	
22	Procurement of Services: Air conditioner Service, Cold room and Fridges	1	NCS	Yes	IQ	15,000.00	Sep-25	
23	Procurement of Works: Grading internal gravel	Various	W	Yes	RFQ	40,000.00	Jun-25	
24	Procurement of Works: Concrete rubble removal AT Workshop	Various	W	Yes	RFQ	100,000.00	Jun-25	
25	Procurement of Goods: Industrial Welding Machine	Various	G	Yes	RFQ	150,000.00	Jul-25	
26	Procurement of Works: Installation of swimming pool	1	W	Yes	RFQ	250,000.00	Jul-25	
27	Procurement of Works: Landscaping works at even park and administration office	1	W	Yes	DP, RFQ	650,000.00	Oct-25	
28	Procurement of Works: Event Park Ablution Facility and Braai Stands	1	W	Yes	RFQ	400,000.00	Jul-25	
29	Procurement of Works: Renovation of administration office fences and dryland field	1	W	Yes	RFQ	300,000.00	Jun-25	
30	Procurement of Works: Construction of Storeroom at Administration	1	W	Yes	EPE	200,000.00	Jun-25	
31	Procurement of Works: Installation of kitchen fume extractor and repairing of ceiling	1	W	Yes	RFQ	100,000.00	Jun-25	
32	Procurement of Goods: Cleaning Materials	Various	G	Yes	RFQ	150,000.00	Jun-25	
33	Procurement of Goods: Staff work clothing and Safety equipment	Various	G	Yes	RFQ	5,000.00	Jun-25	
34	Procurement of Goods: First Aid Kits and refill	1	G	Yes	RB	122,000.00	Jun-25	
35	Procurement of Goods: Staff Refreshment and AT workshop milk (ISO)	2	NCS	Yes	IQ	100,000.00	Jun-25	
36	Procurement of Service: Team Building Session	Various	NCS	Yes	RFQ, RB, DP	120,000.00	Oct-25	
37	Procurement of Services: Staff Training	Various	G	Yes	EPE, RB, DP	920,000.00	Jun-25	
38	Procurement of Goods: Food Items	Various	G	Yes	RB	320,000.00	Jun-25	
39	Procurement of Goods: Beverages	Various	G	Yes	RB	350,000.00	Jun-25	
40	Procurement of Goods: Accommodation furniture, beddings and accessories	Various	G	Yes	RFQ	65,000.00	Jun-25	
41	Procurement of Goods: Feeds	Various	G	Yes	RFQ	2,000.00	Jun-25	
42	Procurement of Goods: Medicine	Various	G	Yes	IQ	14,000.00	Jun-25	
43	Procurement of Goods: Equipment and packaging (feeder, drinker, cages etc)	Various	G	Yes	RFQ	30,000.00	Jun-25	
44	Procurement of Goods: Chicken Stock	Various	G	Yes	RFQ	70,000.00	Jun-25	
45	Procurement of Goods: Horticulture Inputs	1	G	Yes	RFQ, IQ	40,000.00	Jun-25	
46	Procurement of Goods: Irrigation system (hydroponic)	1	G	Yes	RFQ	10,000.00	Aug-25	
47	Procurement of Goods: Vermi compost	1	G	Yes	RFQ	10,000.00	Jun-25	
48	Procurement of Services: Dryland preparation (ploughing, weeding, harvesting)	Various	NCS	Yes	EPE	36,000.00	Jun-25	
49	Procurement of Goods: Processing ingredient, packaging and labelling	Various	G	Yes	RFQ	25,000.00	Jun-25	
50	Procurement of Goods: Fruit Trees	2	G	Yes	RFQ	75,000.00	Jun-25	
51	Procurement of Services : Installation and maintenance of solar kits (include PAY GO)	Various	NCS	Yes	DP, RB	50,000.00	Jun-25	
52	Procurement of Goods : Promotional Items	1	G	Yes	RFQ	15,000.00	Jun-25	
53	Procurement of Services : Media advertisement	Various	NCS	Yes	IQ	50,000.00	Jun-25	
54	Procurement of Goods : Field Trainings (product operational manual, illustrations poster)	Various	G	Yes	RFQ	200,000.00	Jun-25	
55	Procurement of Goods : Community Project Support Grants	Various	G	Yes	RFQ	3,500,000.00	Jun-25	
56	Procurement of Goods : Workshop Production Materials	Various	G	Yes	RB, RFQ	240,000.00	Jun-25	
57	Procurement of Goods: Workshop Stock items	Various	G	Yes	RB, RFQ		Jun-25	
	Total Budget					14,936,500.00		
58	OKASHANA RURAL DEVELOPMENT CENTRE Procurement of goods and Services: Transport (fuel, services and maintenance)	varies	G	Yes	DP, IQ, RFQ, ONB	347,472.00	Monthly	
59	Procurement of goods: New vehicles - D/Cab and Van	2	G	Yes	DP, IQ, RFQ, ONB	1,300,000.00		
60	Procurement of Services: Telecommunication (Telephone, fax, internet, phones, repairs...)	varies	NCS	Yes	DP	120,600.00	Monthly	

Procurement Item No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
61	Procurement of goods and Services: IT services, equipment & repairs	varies	NCS	Yes	DP, IQ, RFQ, ONB	125,000.00	When need arise	
62	Procurement of goods: Back up Server	1	G	Yes	DP, IQ, RFQ, ONB	50,000.00		
63	Procurement of goods and Services: Upgrading of Pastel system	1	G	Yes	DP	350,000.00		
64	Procurement of goods: Stationaries (copy, printing, pens etc...)	varies	G	Yes	DP, IQ, RFQ, ONB	48,000.00	When need arise	
65	Procurement of Services: Photocopy Rental	1	NCS	Yes	RFQ	72,000.00	Monthly	
66	Procurement of Services: Postage and courier charges	varies	NCS	Yes	EPE	1,060.00	When need arise	
67	Procurement of Services: Utilities (Electricity and Gas)	varies	NCS	Yes	DP	855 600	Monthly	
68	Procurement of Services: Town Council Bills (water, rate and taxes)	varies	NCS	Yes	DP	618,000.00	Monthly	
69	Procurement of Services: Cash in transit services	varies	NCS	Yes	DP, IQ, RFQ, ONB	24,000.00	Monthly	
70	Procurement of Services: Insurance	varies	NCS	Yes	DP	150,000.00	Monthly	
71	Procurement of goods and services: Cleaning Materials and industrial kitchen cleaning and fi	varies	G	Yes	DP, IQ, RFQ, ONB	85,000.00	When need arise	
72	Procurement of goods and Services: Health & Safety (PPE, Med. Exam, Fresh Milk, First Aid kits and refill etc)	varies	G	Yes	DP, IQ, RFQ, ONB	218,000.00	When need arise	
73	Procurement of goods and Services: Wellness and Training (Wellness activities, training, Meeting refreshment, year end function)	varies	G	Yes	DP	150,000.00	When need arise	
74	Procurement of Services: Licensing and Subscriptions	varies	NCS	Yes	DP	132,066.00	As per renewal dates	
75	Procurement of goods: Electric plate roll machine	1	G	Yes	DP, IQ, RFQ, ONB	480,000.00		
76	Procurement of goods and Services: Repair and Servicing of Workshop Equipment and Tools	varies	G	Yes	IQ, RFQ	80,000.00	When need arise	
77	Procurement of goods and Services: Kitchen Equipment and Appliance		G	Yes	IQ, RFQ	40,000.00		
78	Procurement of goods/works: Renovation of hospitality houses	4	G	Yes	EPE	3,100,000.00		
79	Procurement of services: Consultancy services for Supervision of the Proposed Construction of offices and conference hall		SC	Yes	ONB	3,000,000.00		
80	Procurement of goods: Office Equipment & Furniture	varies	G	Yes	DP, IQ, RFQ, ONB	40,000.00		
81	Procurement of Services: Servicing and Maintenance of Fire Extinguisher Equipment		W	Yes	IQ, RFQ	8,250.00	When need arise	
82	Procurement of goods and Services: Servicing, and maintenance of 37x40r conditioner, 2x coldroom, 12x fridges and 3x new aircon installation	varies	G	Yes	IQ, RFQ	24,000.00	When need arise	
83	Procurement of goods and Services: General maintenance materials	varies		Yes	IQ, RFQ	120,000.00	When need arise	
84	Procurement of goods/works: Construction of 8 roomed staff flats	1	W	Yes	EPE, IQ, RFQ	1,500,000.00		
85	Procurement of goods: Development of sanitation area/storage facility for finished products	varies	G	Yes	IQ, RFQ	150,000.00		
86	Procurement of goods: Goods for Hospitality Food and Beverage Items	varies	G	Yes	IQ, RFQ	1,000,000.00	When need arise	
87	Procurement of goods and Services: Kitchen utensils	varies	G	Yes	IQ, RFQ	50,000.00		
88	Procurement of goods: Accommodation and Conference Hall Materials	varies	G	Yes	IQ, RFQ	195,000.00		
89	Procurement of goods and Services: Poultry Development Inputs and Equipment	varies	G	Yes	IQ, RFQ	226,000.00	Quarterly, when need arises	
90	Procurement of goods and Services: Piglet Development Inputs and Equipment	varies	G	Yes	IQ, RFQ	67,000.00	Quarterly, when need arises	
91	Procurement of goods and Services: Horticulture Development Inputs and Equipment	varies	G	Yes	IQ, RFQ	28,000.00	Quarterly, when need arises	
92	Procurement of goods and Services: Natural Resources Value Addition Inputs and Equipment	varies	G	Yes	IQ, RFQ	92,500.00	Quarterly, when need arises	
93	Procurement of goods and services: Marketing Materials	varies	G	Yes	DP, IQ, RFQ, ONB	50,000.00	When need arises	
94	Procurement of Goods: Grants and Trainings Materials	varies	G	Yes	DP, IQ, RFQ, ONB	250,000.00	Quarterly/When need arises	
95	Procurement of goods: Appropriate Technology Production Inputs	varies	G	Yes	DP, IQ, RFQ, ONB	1,800,000.00	When need arise	

Procurement t No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
96	Procurement of goods: Appropriate Technology tools and accessories 18000	varies	G	Yes	DP, IQ, RFQ, ONB	200,000.00	When need arise	
	BEN HUR RURAL DEVELOPMENT CENTRE					16,291,948.00		
97	Procurement of services: Vehicle Service and Maintenance	varies	G	Yes	RFQ	120,000	As needed	On going
98	Procurement of goods: Double Axle Trailer	1	G	Yes	EPE	70,000	Jul-25	Once off
99	Procurement of goods: New vehicles: Double Cab Vehicle with 4x4 and small SUV	1	G	Yes	ONB	1,250,000	Sep-25	Once off
100	Procurement of supply and installation of Accounting System (Pariel) Sage 200	1	G	Yes	ONB	450,000	Jun-25	Once off
101	Procurement of services: Consultancy services for Supervision of the Proposed Construction of offices and conference hall		SC	Yes	ONB	3,000,000.00	Jun-25	
102	Procurement of services: Consultancy services for OROFI Feasibility studies	1	SC	Yes	ONB	800,000.00	May-25	Once off
103	Procurement for goods and services: Maintenance and general repair of the RDC	Varies	W	Yes	RFQ	1,200,000	As needed	On going
104	Procurement of Supplies: Office stationaries	Varies	G	Yes	RFQ	100,000	As needed	On going
105	Procurement of supplies: Point of Sale purchasing device	1	G	Yes	RFQ	30,000	Jun-25	Once off
106	Procurement of supplies: Wifi network Booster	1	NCS	Yes	RFQ	60,000	Jun-25	Once off
107	Procurement of supplies: Reception Cell phone	1	NCS	Yes	EPE	5,000	Jun-25	Once off
108	Procurement of services: Team building session	1	NCS	Yes	RFQ	50,000	Oct-25	Once off
109	Procurement of goods and services: ICT	Varies	NCS	Yes	RFQ	130,000	Jun-25	On going
110	Procurement of goods: Staff Uniforms and Corporate wear	Varies	G	Yes	RFQ	150,000	As needed	On going
111	Procurement of goods: Kitchen appliances and utensil	1	G	Yes	RFQ	100,000	Dec-25	On going
112	Procurement of goods and services: Television sets and DSTV Decoders	4	G	Yes	RFQ	50,000	Sep-25	Once off
113	Procurement of goods: Cleaning materials and equipment	Varies	G	Yes	RFQ	100,000	As needed	On going
114	Procurement of goods: Hospitality bed Sheets, table cloth/ linen and accessories	Varies	G	Yes	RFQ	100,000	Dec-25	On going
115	Procurement of goods: food and beverages	Varies	G	Yes	RFQ	350,000	As needed	On going
116	Procurement of works: good and services: Horticulture (Gardening, greenhouse design and construction) and animal husbandry inputs	varies	W	Yes	RFQ	110,000	As needed	On going
117	Procurement of goods and services: Community support activities (Income generating activities, food security initiative and livelihood activities per constituency)	varies	G	Yes	RFQ	500,000	As needed	On going
118	Refreshments for community meetings, trainings and engagements	varies	G	Yes	RFQ	70,000	As needed	On going
119	Procurement of services: Staff training, and capacity building	varies	NCS	Yes	RFQ	70,000	As needed	On going
120	Marketing inputs/ promotional items and media advertisement	Varies	G	Yes	RFQ	115,000	As needed	On going
121	Procurement of goods and services: AT equipment and wood work machineries	Varies	W	Yes	RFQ	400,000	As needed	On going
122	Procurement of works: Design, and construction of A/T showroom	1	G	Yes	RFQ	100,000	Sep-25	Once off
123	Supply and installation of 4 Water Cooler outlet and Air conditioner	1	G	Yes	RFQ	70,000	Oct-25	Once off
124	Supply and Refilling of first aid kits, Fire hydrant and workshop Milk	Varies	G	Yes	RFQ	70,000	As needed	On going
125	Procurement of goods: AT Production Materials	Varies	NCS	Yes	RFQ	1,500,000	As needed	On going
126	Procurement of services: Servicing and maintenance of AT equipment	Varies	NCS	Yes	RFQ	100,000	As needed	On going
127	Procurement of services: Exposure visit to farming best practices activities (Rietfontein, Stampriet, Dairy farming, Piggery, Poultry).	Varies	NCS	Yes	RFQ	75,000	As needed	On going
128	Procurement of goods: Livestock feeds processing machines, debussing equipment and Charcoal production and processing equipment.	Varies	NCS	Yes	RFQ	250,000	As needed	On going
129	Procurement of goods: Poultry development (Feeds, medicine, chicken stocks, packaging and equipment.	Varies	G	Yes	RFQ	200,000	As needed	On going
130	Procurement of goods: Office furniture	1	G	Yes	RFQ	100,000	Dec-25	Once off
131	Procurement of works, good and services: Installation of CCTV Camera, Alarm System (A/T workshop, Administration Office, and RRT Kits digital classroom	1	W	Yes	RFQ	100,000	Nov-25	Once off
132	Procurement of Works: Renovation of Vehicle parking	1	W	Yes	RFQ	30,000	Oct-25	Once off
133	Procurement of Works: Repair and servicing of Laundry Machines	varies	W	Yes	RFQ	100,000	As needed	On going
134	Procurement of Works and Services: Design, renovation and upgrading of A/T Workshop (Spray room, store room, working space and equipment area)	1	W	Yes	RFQ	500,000	Oct-25	Once off
135	Procurement of goods: Industrial welding machine	Varies	G	Yes	RFQ	300,000	As needed	On going
136	Procurement of goods and services: Design, and landscaping at Administration building and accommodation facilities	1	G	Yes	RFQ	100,000	Mar-26	On going
137	Design, and construction of Ablution facility at RRT Kit and A/T Workshop	1	W	Yes	RFQ	100,000	Sep-25	Once off

